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Enterprise Archive Accredited Engineer

Format
- Self-paced Web-based Training (WBT)
- Virtual Instructor Led Training (VILT)

Duration
- 4 hours

Price
- WBT – Free for Proofpoint customers
- VILT – $350 per student

Intended Audience
This course is recommended for system administrators and any other personnel who would be responsible for actively configuring the solution

Prerequisites
Those attending this course should have a basic knowledge of the Archiving process.

Overview

Enterprise Archive Accredited Engineer is a course that is targeted for Archive administrators. The course covers the installation and use of Proofpoint Enterprise Archive, including a detailed review of the archive functions, best practices and troubleshooting.

Registration

To access the web-based training course, you need a training account. A training account can be requested through CTS by any existing CTS contact at your company (select Other – Training in the Component field), or you can contact your sales representative for help getting a training account set up. With a training account, you can log into Proofpoint's Learning Management System and directly access this course, or any other web-based training offered by Proofpoint.

If you want to purchase a registration for a virtual instructor led training course, contact your sales rep.

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Course Outline

- Introduction
- Appliance Installation and Configuration
- Setting up Departments and Roles
- Working with Policies
- Creating Retention Policies
- Creating Stubbing Policies
- Creating Infotag Policies
- Creating Supervision Policies
- Setting up Access
- Searching
- Exporting
- Creating People Based Legal Holds
- Creating Ad Hoc Legal Holds
- Reporting
- Auditing
- Disposing of Messages
- Archiving Best Practices