

LEVEL ONE

PROOFPOINT ESSENTIALS

The Proofpoint Essentials course provides you with an overview of the product and gives you a thorough grounding in common setup and ongoing maintenance tasks carried out by administrators. This 1.5-hour web-based training course is for administrators new to Essentials.

Take the exam to test your knowledge and earn your Level One certificate for Essentials. There are no prerequisites for this course.

COURSE OUTLINE

Module 1: Essentials Overview

Get an overview of Essentials, including the user interface, licensing and common administration tasks.

Module 2: Domain Management

Add and test domains in Essentials and set up sending servers, enabling hosted services like Office 365 and Google apps and configuring relaying for Office 365.

Module 3: User Management

Add and manage user groups in the user repository, administrative users and the emergency inbox.

Module 4: Filters and Sender Lists

Explore how filters work, including how to set up encryption and extension filters and how to use filters for data loss prevention. Look at how to set up blocked and safe sender lists at company, group and user levels.

Module 5: Spam and Digest Management

Learn to use Essentials to manage spam and set up and manage quarantine digests. Find out how to configure the URL Defense rewriting service and get an overview of the Attachment Defense scanning service.

Module 6: Branding, Notifications and Disclaimers

Examine how to brand Essentials user communications with your own look and feel, configure notifications and add disclaimer text to emails.

Module 7: Logs and Reports

Discover how to access logs for different accounts types, search logs for messages and perform actions like reporting false negatives or positives. Also review default reports, creating custom reports and report scheduling.

Module 8: Archiving

Gain proficiency in setting up SMTP and Office 365 connections for the Essentials Archive, configuring retention periods and archived mail search.

Exam: PAA for Proofpoint Essentials

Test your knowledge and earn the Level One for Proofpoint Essentials certificate.

TO REGISTER, CONTACT TRAINING@PROOFPOINT.COM

ABOUT PROOFPOINT

Proofpoint, Inc. (NASDAQ:PFPT) is a leading cybersecurity company that protects organizations' greatest assets and biggest risks: their people. With an integrated suite of cloud-based solutions, Proofpoint helps companies around the world stop targeted threats, safeguard their data, and make their users more resilient against cyber attacks. Leading organizations of all sizes, including more than half of the Fortune 100, rely on Proofpoint to mitigate their most critical security and compliance risks across email, the cloud, social media, and the web. No one protects people, the data they create, and the digital channels they use more effectively than Proofpoint.combat modern advanced threats.

©Proofpoint, Inc. Proofpoint is a trademark of Proofpoint, Inc. in the United States and other countries. All other trademarks contained herein are property of their respective owners.