This course explains how Proofpoint Intelligent Supervision works. It provides both instruction and hands-on experience. You will create and configure a compliance division; create violation and sampling rules; and create a policy and add monitored staff, rules, and review team members. You will also explore and configure different workflow options and use tools to improve review efficiency. And you will learn how to use reporting for monitoring and improving rule effectiveness.

The course also shows administrators the tasks performed by reviewers via the Dashboard, Message Review, Past Review, and Search. This course is based on Proofpoint Enterprise Archive 4.0.131.

**Course Outline**

- Intelligent Supervision Overview
- Intelligent Supervision Access
- Compliance Divisions
- Rules
- Review Teams
- Policies
- Whitelists
- Pre-approved Content
- Selection Scope
- Compliance Division Options
- Comment Library
- Email Templates
- Settings Options
- Dashboard
- Message Review
- Past Review and Search
- Reporting
- Alerts
- Exporting
- Challenge Labs—practice what you learned