proofpoint.

LEVEL ONE
ENTERPRISE ARCHIVE: INTELLIGENT SUPERVISION

FORMAT
Web-Based Training (WBT)

DURATION
2 hours

WHO SHOULD ATTEND?
This course is recommended for Proofpoint Enterprise Archive Intelligent Supervision users and administrators who need to use and interpret items on the n dashboard, access and review assigned messages, search for and review assigned messages, create an export job and share the results, and select and create reports and alerts.

PREREQUISITES
None

REGISTRATION
Contact training@proofpoint.com for registration information

The Enterprise Archive: Intelligent Supervision course provides instruction on basic use of Intelligent Supervision including message review and monitoring. This Level One course is based on Proofpoint Enterprise Archive version 4.0

COURSE OUTLINE

Lesson 1: Intelligent Supervision Overview
Describe the needs addressed by Proofpoint Enterprise Archive and the features and benefits of Proofpoint Intelligent Supervision.

Lesson 2: The Dashboard
Interpret and use items on the Supervision dashboard based on your assigned role, quickly identify a backlog, and quickly access the message review screen.

Lesson 3: Message Review
Interpret and use items on the Supervision dashboard based on your assigned role, quickly identify a backlog, and quickly access the message review screen.

Lesson 4: Past Review and Search
Use Past Review to review actions taken on messages, use Find Related to search for similar messages in the full Archive, and use Search to locate and group messages for quick review.

Lesson 5: Exports
Create an Export job to a selected format, identify the meaning of the Export job status, share, upload, and download export results.

Lesson 6: Reports and Alerts
Select and create appropriate reports as required, create reports for immediate display, schedule reports to run at set times, and create and share alerts with specific individuals.

Exam: Enterprise Archive Intelligent Supervision Exam
Test your knowledge and earn the Enterprise Archive: Intelligent Supervision - Level One certificate.