

LEVEL TWO

SECURITY AWARENESS TRAINING: NOTIFICATIONS

FORMAT

Web-Based Training (WBT)

DURATION

30 minutes

WHO SHOULD ATTEND?

Super, Training or User Administrator

PREREQUISITES

Security Awareness Training Platform - Level 1, Security Awareness Training: User Management - Level 1 and Security Awareness Training: Modules - Level 1

REGISTRATION

Contact training@proofpoint.com for registration information

This course provides step-by-step processes, video, best practices and learning supplements for notifications.

COURSE OUTLINE**Learning Sections:****Lesson 1: Notification Introduction**

Scheduled, Duration and Auto-Enrollment

Lesson 2: Notifications Categories

Steps to View Training Assignments

Lesson 3: Create a New Notification

Steps to Create a New Duration Training Assignment

Lesson 4: Preview or Share a Notification

Steps to Create a Scheduled Training Assignment

Lesson 5: Edit a Notification

Steps to Add Users to an Existing Training Assignment

Lesson 6: Contact Property

Steps to Access User Unique URL and Steps to Force Module Assignment Completion

Lesson 7: Delete a Notification

Steps to Delete Users from an Existing Training Assignment

Lesson 8: Notifications in Action

Steps to Delete a Training Assignment

Lesson 9: Assignments in Action

Training Video

Learning Supplements**Security Awareness Notifications Quicksheet**

Overview of the 10 available Platform notifications

Security Awareness Training: Notification Edit Fields Quicksheet

Overview of editable notification fields

ABOUT PROOFPOINT

Proofpoint, Inc. (NASDAQ:PFPT) is a leading cybersecurity company that protects organizations' greatest assets and biggest risks: their people. With an integrated suite of cloud-based solutions, Proofpoint helps companies around the world stop targeted threats, safeguard their data, and make their users more resilient against cyber attacks. Leading organizations of all sizes, including more than half of the Fortune 100, rely on Proofpoint to mitigate their most critical security and compliance risks across email, the cloud, social media, and the web. No one protects people, the data they create, and the digital channels they use more effectively than Proofpoint.combat modern advanced threats.

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