

PROOFPOINT DISCOVER FOR USERS

FORMAT

Offered as either:

- Virtual Instructor Led Training (VILT)
- Instructor Led Training (ILT).

DURATION

1 day

INTENDED AUDIENCE

- Customers
- Partners
- Employees
- Proofpoint Discover Users and Archive Administrators

PREREQUISITE

None required

REGISTRATION

Contact your account representative or training@proofpoint.com for registration information.

This course covers how Proofpoint Discover interacts with archives and its position in the electronic discovery reference model (EDRM). Students will engage in hands-on exercises to search the archive, save search criteria, and store and export results. The course includes instruction on refining searches with analytics and managing person-based and ad hoc legal holds. For clients using Proofpoint Discover, the course also explores Case Management, Targeted Assisted Review, and visualization features for search results. Reference materials will be provided at the end of the course for future use. Led by a Proofpoint Instructor, the training sessions incorporate lectures, demonstrations, and interactive lab exercises designed to enhance student engagement.

COURSE OUTLINE

Lesson 1: Proofpoint Discover Overview

This lesson provides an overview of Proofpoint Discover and how it works with Proofpoint Archive. It presents where it fits in the Electronic Discovery Reference Model (EDRM) as well as its value and use by various roles.

Lesson 2: Search

This lesson teaches you how to search the Archive for selected messages and filter your search on selected criteria. It also teaches you how to save your search criteria for reuse to make additional searching more efficient.

Lesson 3: Analytics

This lesson teaches you how to run and interpret message analytics in Proofpoint Discover.

Lesson 4: Folders

This lesson explains how to save search results in archive folders for future use, using the Folders interface.

Lesson 5: Legal Holds

This lesson teaches you how to create person-based and ad hoc legal holds. It also explains how legal holds work. You learn how to manage legal hold storage, disposition, modification, and versioning.

Lesson 6: Exporting

This lesson teaches you how to create and manage export jobs and their use. It also teaches you how to share export files.

Lesson 7: Case Management and Assisted Review

This lesson teaches the collaborative tools found within Case Management, as well as how to use Technology Assisted Review to identify responsive data within a large dataset.

ABOUT PROOFPOINT

Proofpoint, Inc. is a leading cybersecurity company that protects organizations' greatest assets and biggest risks: their people. With an integrated suite of cloud-based solutions, Proofpoint helps companies around the world stop targeted threats, safeguard their data, and make their users more resilient against cyber attacks. Leading organizations of all sizes, including more than half of the Fortune 1000, rely on Proofpoint to mitigate their most critical security and compliance risks across email, the cloud, social media, and the web. More information is available at www.proofpoint.com.

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